



## TERMS OF REFERENCE

### INTERNATIONAL LONG-TERM EXPERT

### FOR PROJECT IN VIETNAM

#### **Background**

UNIQUE is a leading consulting firm for sustainable natural resource management, with a specific focus on forestry, agriculture and climate change. Since establishment in 1998, we have carried out over 700 projects in more than 60 countries. UNIQUE's headquarter is located in Freiburg, in the Southwest of Germany. We have offices in East Africa, Paraguay, Vietnam and Kyrgyzstan. Our team consists of forestry and agricultural engineers, economists and political scientists. With more than 60 permanent staff members, we have a large and diverse team of experts. This allows us to deliver high quality consultancies in different fields of relevance for the land use sector.

UNIQUE is seeking to recruit the services of an international long-term expert with experience in project implementation on behalf of Development Banks (preferably: KfW) as well as sound technical competences in different areas (see below) for a long-term project in Vietnam. The selected candidates will be contracted for the lifetime of the project (probably 3-4 years) and will be based in Vietnam (the exact location will be determined later).

#### **Tasks and responsibilities**

The main responsibilities and tasks of the international long-term expert will be:

- Overall project management, in line with clients' standards and expectations, and preparation of overall detailed planning, project operational manuals, periodic work plans, and project status reports.
- Technical advice in the following areas: Coastal protection/ Coastal forest management / Mangrove rehabilitation / Sea dyke restoration
- Training, mentoring and supervision of project team members plus coordination of external consultants.
- Financial planning and management, procurement and monthly accounting.
- Monitoring of results and progress of project implementation.
- Reporting to the steering committee on the progress of project implementation.
- Coordination of cooperation with clients and partners and with UNIQUE's headquarter.

### **Required qualifications and expertise**

- Master's degree (or higher) in Forestry, NRM, Engineering, Economics, Geography, Social Science or related fields
- Minimum of 8 years of professional experience in an international work environment (e.g. in a consulting firm, bilateral or multilateral development agency, NGO), of which at least five years in Southeast Asia in project management positions
- Proven long-term experience in project management on behalf of KfW or other Development Banks, including financial management
- Sound technical knowledge and proven experience in one of the following areas: Coastal protection/ Coastal forest management / Mangrove rehabilitation / Sea dyke restoration
- Proven work experience in Vietnam, experience in the Mekong Delta would be an advantage.
- Experience in providing advisory services and working with public institutions in Southeast Asia, preferably Vietnam
- Being familiar with processes, standards and instruments for reporting, financial management and procurement
- Outstanding socio-cultural competences as well as coordination, communication and writing skills and ability in moderating complex administrative processes
- Fluency in English (German language skills would be a plus)

UNIQUE's salary and benefit package is competitive.

Please send your application (CV and motivation letter) to:

Ms. Annika Korte ([application@unique-landuse.de](mailto:application@unique-landuse.de))

by August 31, 2018.

For consideration of your application, please refer to "International Expert Coastal Protection Vietnam" in the subject line of your e-mail.